

Trinity Lutheran School

Notice of Absence

A Notice of Absence form must be fully completed, signed, and returned to the school office prior to the preplanned absence. This form may also be used when excusing a student due to illness.

Please refer to the Parent/Student Handbook for more information on Trinity's attendance policy.

Name: _____ Grade: _____

Type of Absence (Circle One): Preplanned Illness

If the absence is preplanned, please describe the reason:

Date(s) of Absence: _____

Parent(s)/Guardian(s) Signature: _____ Date: _____

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